The Oldershaw School

Employee Specification Form

Post Number		
Job Title	Teaching Assistant	
Department	The Learning Centre (SEND)	
Prepared by and date	SENDCO 2025	

Important - Study "Explanatory Notes" printed overleaf before completing form

Essential Personal Attributes		Desirable Personal Attributes	Stage Identified
 Qualifications ◆ 5 A*-C GCSEs (or equivalent) including English and Mathematics 		 Any additional qualifications relevant to supporting learning and teaching including further and higher education Commitment and evidence of relevant CPD training qualifications. 	A A/R
Experience Experience working with children with SEND, particularly SEMH, attachment and communication needs.		 Training or experience in sensory processing and sensory circuits Experience of delivering literacy/numeracy interventions 	A/I
 Knowledge and Skills Knowledge of trauma-informed and attachment-aware practices Ability to adapt communication and teaching strategies to support language development 		Familiarity with access arrangements and assessment support	A/I
 Resilient, calm, and reflective in challenging situations. Strong team player, able to work with staff, carers, and external agencies Committed to safeguarding and promoting the welfare of children Excellent punctuality and attendance 			