



Holy Spirit RC and C of E Primary School

Class Teacher

Job Description

Statement of Primary School Role:

1. To carry out the duties of a school teacher as set out in the Schoolteachers' Pay and Conditions Document 2021.
2. To teach a Year Group
3. To be responsible for the supervision of the work of classroom assistants relevant to their responsibility.

JOB DESCRIPTION

1. Role model the ethos and core values of our joint faith school
2. The appointment is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document, the School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation.

This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.

AREAS OF RESPONSIBILITY AND KEY TASKS**A PLANNING, TEACHING AND CLASS MANAGEMENT, TO:**

Teach pupils by planning their teaching to achieve progression of learning through:

- Planning, implementing and delivering an appropriate and differentiated curriculum for all pupils in their class.
- Identifying clear teaching objectives and specifying how they will be taught and assessed using Assessment for Learning.
- Setting tasks which challenge pupils and contribute to raising standards of attainment
- Providing series of lessons which maintain pace, motivation and challenge;
- Ensuring effective teaching and best use of available time and resources.
- Ensuring a positive environment for learning which involves good behaviour management and classroom organisation
- Using a variety of teaching methods to:
 - i. use effective questioning, listen carefully to pupils
 - ii. provide a creative curriculum
- Ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- Maintaining an accurate register and reporting on attendance
- Endeavour to give every child the opportunity to reach their potential and meet high expectations

B MONITORING, ASSESSMENT, RECORDING, REPORT – TO:

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching, using learning intentions and success criteria to empower children
- Mark and monitor pupils' work and set targets for progress;
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving;
- Set, mark and give feedback to homework

C OTHER PROFESSIONAL REQUIREMENTS – TO:

- Have a working knowledge of teachers’ professional duties and legal liabilities;
- Operate at all times within the stated policies and practices of the school as approved by the Governors and SLT.
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct;
- Contribute to the life of the school through effective participation in meetings and management systems necessary to coordinate the organisation and administration of the school
- Take responsibility for their own professional development and duties, reflecting on practice, training and support to improve performance.
- To work in partnership with parents and with outside agencies for the needs of children.
- To take responsibility for appraisal and contribute to target setting.
- To work cooperatively as a team including planning work for support staff, moderating, reviewing teaching and learning.
- To take an active role as curriculum leader.

Member of staff:

Headteacher:

Date: