



Cleaner Job Description

Band B

Responsible to Site Manager / Business Manager

JOB PURPOSE:

To undertake cleaning duties to maintain a high standard of cleanliness within the school, as directed.

Specific Duties and Responsibilities

Key Tasks

1. Undertake cleaning of allocated areas in line with specified standards and as directed. Includes cleaning, washing, sweeping, vacuum cleaning, emptying of all waste bins, polishing and dusting of the designated areas (which may include toilets and shower areas) and fixtures and fittings, using where appropriate, powered equipment.
2. Operate / use domestic and industrial cleaning equipment and materials, following appropriate training
3. Store allocated equipment and materials safely and securely
4. Perform duties in line with health and safety regulations (COSHH) and take action where hazards are identified, report serious hazards to line manager immediately
5. Collect and dispose of waste appropriately, maintaining an efficient recycling programme in line with the grey bin provision i.e. paper, cardboard, plastic bottles
6. Refill and replace soap, towels and other materials
7. Responsible, along with all members of the school, for the safeguarding and welfare of pupils, fire safety and security of the premises
8. To perform other duties considered reasonable, that are commensurate with the grading and designation of the post.

Individuals in this role may also undertake specialised cleaning programmes during school closures or other designated periods.

NOTE:

This job description will be reviewed regularly and may be subject to amendment or modification at any time after consultation with the post holder. It is not a definitive statement of procedures and tasks, but sets out the main expectations of the Service in relation to the post holder's responsibilities and duties. Elements of this job

description and changes to it may be amended in light of organisational and service requirements.

Issued by: HeadTeacher

Date April 2025